

**FOOD AND BEVERAGE VENDOR AGREEMENT**  
**VERMONT SHEEP & WOOL FESTIVAL**  
**OCTOBER 5 and 6, 2024**  
**Tunbridge Fairgrounds, VT**

Business Name: \_\_\_\_\_  
Vendor Name: \_\_\_\_\_  
Tax ID Number: \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

**Items to be sold:** Please be as specific with items and prices as you can. If you have one, please attach a menu. You may use the back of this form if you need more space.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor Fee for two days: 10' x10' tent is \$50. Vendors must supply their own tent.  
Larger than 10' x 10' or food truck: \$75.00 (Includes electricity & water if needed)  
Your space & electrical requirements: \_\_\_\_\_

Agreement between the Vermont Sheep & Wool Festival (VSWF) and \_\_\_\_\_  
for the period Oct. 5 & 6, 2024. By signing this letter of agreement, the vendor consents to the following conditions:

- Will provide VSWF a Certificate of Liability Insurance, in the amount of no less than \$1,000,000.00, naming the Vermont Sheep & Wool Festival and the Union Agriculture Society (UAS) dba Tunbridge World's Fair as **additionally insured**, for the period Oct. 5 and 6, 2024.
- Will submit the agreed upon vendor fee no later than the dates given on page 2. Checks are payable to the "Vermont Sheep & Wool Festival".
- Will be set-up by 9:00 am, and remain open and staffed during the Festival hours (**no early closings!**):  
Saturday, Oct. 5 from 10 am to 5 pm, and Sunday, Oct. 6 from 10 am to 4 pm
- Will remove all structures and equipment from the grounds no later than 7 pm, Sunday, Oct 2, 2023.
- Will not sublet any part of the contracted space without written permission of the VSWF.
- Will be responsible for sales tax and VT health regulations, compliance, licensing, and certification for products sold.
- Will not hold the VSWF or the UAS responsible for lost or stolen merchandise, damage to property, or other loss incurred as a result of contracting for the above space. Furthermore, the vendor agrees to file no claim against VSWF or UAS for any medical, dental, hospital, or other expenses incurred as a result of an accident in the above space.

The Vermont Sheep & Wool Festival will provide eight admission passes/per vendor for the weekend; four for each day.

Neither the Vermont Sheep & Wool Festival nor the vendor will be liable for failure to meet any requirements of this contract when such failure is due to fire, flood, or other causes beyond the control of the VSWF, UAS, and the vendor.

\_\_\_\_\_  
Vendor \_\_\_\_\_  
Date

Thank you! Please sign & return to: Naomi LaBarr, PO Box 53, Vershire, VT 05079  
For questions, please email: [vtsheepandwoolfestival.host@gmail.com](mailto:vtsheepandwoolfestival.host@gmail.com) or call 802-685-3267.

## FOOD VENDOR NOTES:

The VSWF reserves the right to limit the number of vendors and the type of food offered. This helps the variety of choices for our festival attendees, as well as protecting the sales opportunities for vendors. All food vendors will be located on the same lane as previous years. It is the only area that we can offer electric and water for food vendors, and we have had many positive comments from attendees and vendors about the food being set up in that area. You are encouraged to bring extra tents in case of bad weather so we may provide “dry” seating near your booth. Heritage Hall (f.k.a. Bingo Hall) may be available for seating in case of bad weather.

**Please mail your application, payment and certificates of liability to:**

Naomi LaBarr  
PO Box 53  
Vershire, VT 05079

email: [vtsheepandwoolfestival.host@gmail.com](mailto:vtsheepandwoolfestival.host@gmail.com)

phone: 802-685-3267

Certificates of liability insurance in the amount no less than \$1,000,000.00 must name the following **two** organizations as “**additionally insured**” on the certificate:

Vermont Sheep and Wool Festival  
PO Box 29  
Peacham, VT 05862

**AND**

Union Agricultural Society  
PO Box 152  
Tunbridge, VT 05077

You can mail **BOTH** certificates to Naomi at the address above, or have your insurance company email the certificates to [vtsheepandwoolfestival.host@gmail.com](mailto:vtsheepandwoolfestival.host@gmail.com)

**Returning food vendors:** *to save your same booth space at the festival,*

- applications with payment must be received by May 31, 2024.
- certificates of liability insurance must be received by Sept 10, 2024.

**New food vendors:**

- applications, booth fee, and certificates of insurance are due not later than September 1, 2024.
- Spaces, *if available*, will be assigned as applications are received.

***\*\*Please note that food vendors are REQUIRED to be licensed with the Vermont Department of Health to sell both days. If you are not licensed by VDH, you are required to obtain a temporary food stand license from the Vermont Department of Health AND be inspected by their agent on Friday afternoon. Agricultural vendors with prepared products may need licensing from the VT Department of Agriculture.\*\* Expect to be inspected at our event!***

**Vermont Sheep & Wool Festival**